



Dear Parent/Guardian

Parent Payments 2021

The Doncaster Gardens Primary School Council has approved the school's parent payment charges.

The Department of Education and Training (DET) Parent Payment Policy Overview, and the school's Parent Payment Arrangements, can be viewed at www.dgps.vic.edu.au under the Parent Info tab, Documents/Policies. The DET Parent Payment Policy can be viewed at <https://www2.education.vic.gov.au/pal/parent-payment/policy>.

The 2021 Essential Student Learning Items are listed. These are items that are essential for your child to learn the standard curriculum, and are items that your child requires/takes possession of or consumes.

For 2021 a separate book/stationery pack is available to be purchased directly from COS, the DET preferred educational resources supplier. This pack includes Essential Items that your child will require in the classroom. Please refer to Compass for information on the ordering process for the book/stationery pack.

Optional charges will arise during the year. It is expected there will be excursions, incursions or activities organised during each term. The cost may range from \$5 to \$60 per activity; this may be implemented as a Year Level Plan or subject specific activities. In 2021 a camping program is offered to students in Years 4, 5 and 6 (postponed from 2020). A swimming program is offered to students in Years Foundation to 4. These activities involve a separate charge. Please note some activities will also require permission to be granted.

Extra activities will be available for students on a user pays basis such as Chess, Superspeak (public speaking), Soccer, Karate, Tennis, Instrumental Music, Dance and Afterschool Art classes.

Doncaster Gardens Primary School makes every effort to keep the cost and number of items that need to be purchased to a minimum. We also try to ensure that the costs are affordable for all parents. The school appreciates that families may sometimes experience financial difficulty in meeting payment requests. A number of support options are available to parents who have difficulty making payments including the school's second-hand uniform sales, State Schools Relief and the Camps, Sports and Excursions Fund.

If you are experiencing difficulty in making the requested payments please contact our Parent Payment Contact – Catherine Bardrick, Finance Manager by phone 9848 5282, for a confidential discussion about alternate arrangements. Any information about your financial circumstances, payment arrangements or status will be kept strictly confidential. Alternatively, you can contact the principal, Carolyn Elliot for a confidential discussion.

Payment Arrangements

While payment is not required until 28 January 2021, the start of the school year, we would appreciate payment by 11 December 2020.

Payments can be made using one of the following 3 options:

Option A - full amount by 28 January 2021

Option B - payment by 3 instalments (available to select through Compass)

- 28 January 2021
- 3 March 2021
- 1 April 2021

Option C - make an appointment to discuss your individual payment arrangements

All parent payments and contributions can be made via COMPASS, BPay or debit/credit card at the school's office (in person if restrictions allow or by phone). We request at this time that cash only be used where no other option is available.

Voluntary Contributions

Voluntary Financial Contributions

The School Council is asking each family to contribute **\$50, \$100** or an amount of your choice towards enhancing school facilities and resource development.

Maintenance and Grounds Contribution

The funds contributed will be used for the maintenance, upkeep and improvement of the school grounds and facilities. Funds will be directed towards working bee costs, lawn mowing, repairs to infrastructure, regular inspections and to maintain a safe school environment. The School Council is asking each family to contribute **\$50, \$100** or an amount of your choice.

School Nurse

Doncaster Gardens Primary School is not funded by the Department of Education for a School Nurse. We understand the school nurse/first aid officer is a valuable asset to the school helping to care for all students, their welfare and health needs. Injuries, illness, asthma, allergies and health concerns are managed with great care as well as issuing medication and caring for students. A contribution of **\$50** or an amount of your choice towards this service would be greatly appreciated.

School Assistance Fund

This fund is to provide Essential Education Items or Optional Items for families at our school unable to purchase these items due to demonstrated financial hardship. Your contribution helps to ensure that all our students have the option of attending school camps and excursions and have the items they need for school.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

Refund Policy Information

Doncaster Gardens Primary School must ensure that the provision of services for students (eg excursions, camps, overseas student tours, visiting groups) does not incur direct costs to the school, nor cause the school to run at a loss. A fair and equitable refund system needs to operate with this principle in mind.

Guidelines:

- **PARENT PAYMENTS** - Any student leaving the school during the year may receive a pro rata refund for Parent Payments (this will be excluding the bulk classroom stationery component and any other items that have been paid for by the school such as Athletics, Essential Assessment etc). Any request for a refund must be made in writing.

The full refund policy is available under school documentation on Compass.

Note: The school recommends that if possible all students have the school supplies to maintain consistency and equity. Parents may choose to provide or purchase some items themselves. If you choose to do this you must consult with the school so that your child has the quality of items suitable for their year level - detailed lists and costings are available at the school office. There may be some items or services you cannot purchase yourself.

Yours sincerely

Carolyn Elliot
PRINCIPAL

Brendon Dimasi
SCHOOL COUNCIL PRESIDENT

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

Essential Student Learning Items - Foundation

Item	Specifications	Cost
Literacy	Thrass Picture Chart Thrass Dictionary Reading Eggs Writing Portfolio Home Reading Diary	52.00
Mathematics	Mathletics Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil for use in construction, scientific experiments and STEM activities	25.00
Digital Programs	Purple Mash School Talk	30.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Food Technology	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil.	4.00
Humanities	Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	5.00
Sustainability	Consumables for sustainability including soil, plants, seeds, seedlings	5.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including reader cover, lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, whiteboard marker, paint, glue, feathers, pom poms, sequins, tissue paper, joggle eyes, pop sticks, kinder squares, laminating pouches, ribbon.	48.00
	TOTAL	\$230.00

Essential Student Learning Items – Year 1

Item	Specifications	Cost
Literacy	Thrass Dictionary Reading Eggs Writing Portfolio Home Reading Diary	45.00
Mathematics	Mathletics Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil for use in construction, scientific experiments and STEM activities	25.00
Digital Programs	Purple Mash School Talk	30.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Food Technology	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil.	5.00
Humanities	Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	5.00
Sustainability	Consumables for sustainability including soil, plants, seeds, seedlings	5.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, writing/drawing materials (coloured pencils and twistable pencils), paint, glue, feathers, pom poms, sequins, tissue paper, joggle eyes, pop sticks, kinder squares, laminating pouches, ribbon.	54.00
	TOTAL	\$230.00

Essential Student Learning Items – Year 2

Item	Specifications	Cost
Literacy	Literacy Planet Ziptales CARS & STARS Writing Portfolio Home Reader Diary	58.00
Mathematics	Mathletics Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil for use in construction, scientific experiments and STEM activities	25.00
Digital Programs	Purple Mash School Talk	30.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Food Technology	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil.	5.00
Humanities	Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	5.00
Sustainability	Consumables for sustainability including soil, plants, seeds, seedlings	5.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, paint, glue, feathers, pom poms, sequins, tissue paper, joggle eyes, pop sticks, kinder squares, laminating pouches, ribbon.	41.00
	TOTAL	\$230.00

Essential Student Learning Items – Year 3

Item	Specifications	Cost
Literacy	Literacy Planet Ziptales CARS & STARS Writing Portfolio	53.00
Mathematics	Mathletics Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil for use in construction, scientific experiments and STEM activities	25.00
Digital Programs	Jamf Literacy Pro School Talk	39.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Food Technology	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil.	6.00
Humanities	Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	6.00
Sustainability	Consumables for sustainability including soil, plants, seeds, seedlings	6.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, paint, glue, tissue paper, kinder squares, laminating pouches.	34.00
	TOTAL	\$230.00

Essential Student Learning Items – Year 4

Item	Specifications	Cost
Literacy	Literacy Planet Ziptales CARS & STARS Writing Portfolio	53.00
Mathematics	Mathletics Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
Diary	Diary	5.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil for use in construction, scientific experiments and STEM activities	25.00
Digital Programs	Jamf Literacy Pro School Talk	39.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Food Technology	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil.	9.00
Humanities	Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	5.00
Sustainability	Consumables for sustainability including soil, plants, seeds, seedlings	5.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, paint, glue, tissue paper, kinder squares, laminating pouches.	28.00
	TOTAL	\$230.00

Essential Student Learning Items – Year 5

Item	Specifications	Cost
Literacy	CARS & STARS Writing Portfolio	30.00
Mathematics	Mathspace Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
Diary	Diary	5.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil, coding materials, robotic kits for use in construction, scientific experiments and STEM activities	65.00
Digital Programs	Jamf Literacy Pro School Talk	39.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Expo	Consumables used in the construction of models, visual representations and posters including coloured paper, cardboard, glue, tape	10.00
Wood Technology	Consumables used in wood technology including wood, screws, nails, glue	15.00
Food Technology, Sustainability and Humanities	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil. Consumables for sustainability including soil, plants, seeds, seedlings Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	19.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, paint, glue, tissue paper, kinder squares, laminating pouches.	26.00
	TOTAL	\$270.00

Essential Student Learning Items – Year 6

Item	Specifications	Cost
Literacy	CARS & STARS/Reading Program Writing Portfolio	30.00
Mathematics	Mathspace Maths300 Matharoo	16.00
Assessment	Essential Assessment Online Testing (PAT)	22.00
Diary	Diary	5.00
LOTE	Consumables for LOTE including scrapbook, writing materials, coloured paper, cardboard, craft items, glue, tape	3.00
STEM	Consumables for STEM including writing materials, coloured paper, cardboard, wood, fabric, paint, glue, tape, food products, craft items, plants, seeds, soil, coding materials, robotic kits for use in construction, scientific experiments and STEM activities	60.00
Digital Programs	Jamf Literacy Pro School Talk	39.00
Art	Consumables for art including scrapbook, textile items, paint, glue, tape, coloured paper, cardboard, printed paper, kinder squares, clay, plasticine, cord, string, craft supplies (various including wooden sticks, wooden and paper shapes, pom poms, feathers, foam, pipe cleaners, corrugated card, foil, joggle eyes)	20.00
Notables	Consumables used in the construction of table displays, posters, booklets including coloured paper, cardboard, glue, tape, fabric	15.00
Wood Technology	Consumables used in wood technology including wood, screws, nails, glue	20.00
Food Technology, Sustainability and Humanities	Food items used for cooking including vegetables, fruits, pastry, pasta, rice and pantry staples such as flour and oil. Consumables for sustainability including soil, plants, seeds, seedlings Consumables for humanities including coloured paper, cardboard, craft items (paint, glue, tape, string/cord)	16.00
Classroom Curriculum Consumables	Consumables for individual student use in the classroom including lined single sheet paper, A4 coloured paper and coloured card, A3 coloured paper and coloured card, white paper/cartridge paper, paint, glue, tissue paper, kinder squares, laminating pouches.	24.00
	TOTAL	\$270.00